



香港社會醫學學院
HONG KONG COLLEGE OF COMMUNITY MEDICINE
founder College of the Hong Kong Academy of Medicine
Incorporated with limited liability



Workshop for Administrative Medicine Trainees

Speaker : **Dr Lee GRUNER, Censor-in-Chief**
Royal Australasian College of Medical Administrators

Fee : **Free**

Date : **5 and 6 February 2009 (Thursday and Friday)**

Venue : **A/V Room, G/F., Health Info-World, HA Building**

Program :

Time	Programme
Day 1	
9 :00 am – 12 :30 pm	Solving Complex Problems
12 : 30 pm – 1:30 pm	Lunch Break
1: 30 pm – 4:00 pm	Clinical Governance
Day 2	
9: 00 am - 12:30 pm	Time Management and Meeting Skills
12: 30 pm -1:30 pm	Lunch Break
1:30 pm - 5:00 pm	Managing Change

Registration : **All AM trainees, trainers and fellows are welcome**
Please register via email to mavis_hkccm@hkam.org.hk

Enquiry : **Miss Mavis Chan at 2871 8745**
Miss Alice Wong at 2871 8844