



Workshop for Administrative Medicine Trainees

Speaker : **Dr Lee GRUNER, Censor-in-Chief**
Royal Australasian College of Medical Administrators

Fee : **Free**

Date : **4 December 2009 (Friday)**

Venue : **A/V Room, G/F., Health Info-World, HA Building**

Program :

Time	Programme
9 :00 am – 11:00 am	Effective Communication
11:00 am – 11:15 am	Tea Break
11:15 am – 12:30 pm	Reflective Writing
12 : 30 pm – 1:30 pm	Lunch Break
1: 30 pm – 3:30 pm	Working with Teams
3: 30 pm -3:45 pm	Tea Break
3:45 pm - 5:00 pm	Preparing for the Part II Fellowship Exam – Case Study and Training Thesis

Registration : **All AM trainees, trainers and fellows are welcome**
Please register via email to mavis_hkccm@hkam.org.hk

Enquiry : **Miss Mavis Chan at 2871 8745**
Ms Alice Wong at 2871 8844